



# TOWN OF VERNON

P.O. Box 54  
Vernon, CT 06066  
[www.vernonfire.com](http://www.vernonfire.com)



## STAFF MEETING MINUTES

October 2, 2017

Chiefs: Eppler, Babcock, Arel  
HSO: Hammick  
Captains: Andresen, Fisher, Landry, Maguda, Robertson Shepard, Solito, Tautic  
Ambulance: Gauthier  
Lieut: Avarista  
Engineer: Coppinger  
Firefighter: Kerr  
FMO: Call  
Fleet Mgmt: Westcott, Robinson  
Fire Police: Prue  
Support Members: Carpenter, Galley

The meeting was called to order @1702 hrs. by Fire Chief, Stephen Eppler. Motion was made/seconded (Robertson/Galley) to accept the minutes from the September 5, 2017 meeting.

### ADMINISTRATION REPORT - A/C Babcock:

- Resume's for the position of Lieutenant (new and returning) are required to be submitted by the November Staff Meeting (11/6). Please email them to: [rbabcock@vernon-ct.gov](mailto:rbabcock@vernon-ct.gov)
- SOG's – Fire Officer Qualification and Fire Police Officer Qualification are attached for review.
- Members interested in participating in the RGH Fire Protection system test on 10/5 at 0900hrs please contact A/C Babcock at [rbabcock@vernon-ct.gov](mailto:rbabcock@vernon-ct.gov). The test will include use of the new high-rise pack on a few standpipes to test the in-house fire pump and also pumping of the FDC at RGH. Manpower and at least one Engine will be needed. Lunch will be provided by the Fire Marshal's Office.

RECEIVED  
VERNON TOWN CLERK  
17 OCT -5 AM 10:32

***MEMBERSHIP:***

**New:**

Courtney Glidden  
Richard Randolph

**Resignation:**

Michael Skempris  
Louis Manfredi

**Transfer:**

Bert Lessard (FP) to Recruit Training Program effective 10/17.

\*Will remain active with FP during duration of class and then fully transfer to Fire Company after completion of recruit training.

**Return from Leave of Absence:**

Cory LaFontaine (effective 9/12)  
Alison Robinson (effective 9/12)  
Bob Durante

***TRAINING REPORT - A/C Arel:***

- Training Committee Report from 9/21/2017 is attached. The next Training Committee meeting will be October 19, 2017.
- October Operations and Training Report is attached.
- October Drill Schedule is attached.
- Department EMT/EMR's that are not currently working transport with Vernon EMS will be required to complete 4 EMS training sessions annually. Dates and times are being scheduled.
- Manchester Road Race will be November 23, 2017. They are looking for UTV's with EMT/EMR staff. Email will follow.
- Nighttime duty officers have limited with responses over the past couple of months. As duty officer it is your responsibility to attend calls.
- November Live Fire Training at the CFA in Windsor Locks is planned 11/11/17 and Sunday 11/19/17.
- Captains will be given copies of members personal information forms to give to their members. All members are to verify home address, email address, telephone numbers and emergency contact information. This is important information for remuneration checks, W-2's and having correct contact information in general. EMT's/EMR's need to provide Captains with certification number and expiration dates. Engineers need to provide driver license number and expiration dates.

**HEALTH & SAFETY - Hammick:**

- Flu shots will be delayed. More information to follow.
- Chris reported there was a recent Ambulance accident. Members are reminded to be alert and careful with apparatus.
- FEMA grant is approaching in Nov/Dec. Information is located on the AFG/FEMA website.
- County psychology evaluation policy has been rescinded.

**FIRE MARSHAL: Walker/Call – See attached**

- Talcott Mill key for bell tower/roof hatch are in the knox box.
- Bill reported there have been many fire alarms recently. Members are reminded to please send an email to FMO for follow up.
- New Japanese Restaurant, Umami on 172 Union Street has opened.
- On October 3, 2017 the Town Council will be presenting a Mayoral Proclamation declaring the week of October 8-14 Vernon Fire Prevention Week.
- Vernon is opting out of allowing temporary health care structures on properties. These would have been small (maximum size of 500 square feet) self contained mobile housing units (utilities connected to the existing structure on the property) that an elderly family member could live in as an alternative to a nursing home.

**EMD –Purcaro:** No Report.

**COMMUNICATIONS: - Fisher**

- The Box Mountain Alpha paging radio has been down. Should be back up soon if not already.
- The latest radio reprogramming has started. As part of the reprogramming, the new County Caller ID system is being updated so during the transition period radios may or may not display correctly depending who is transmitting.

**FINANCE – Fisher:** No changes to status of budget freeze.

**FLEET MGMT - Westcott/Robinson:**

- Hose testing is done. 20 pieces of hose are down. Every station should have some spare hose. Companies should check their hose loads to ensure they were packed correctly.
- DPW needs to be notified that Station 241 cord is being caught by garage door.

- ET-241 electric siren not working. James will coordinate with Eric to get this looked at.
- James has PC/printer problems. Dave Galley will assist.
- UTV, ET-641, pick up truck, duty car sheets are not being turned in.
- UTV 441 had the charger cord tied to the back of E-441. This could have been a significant problem if the truck pulled out of the bay without knowing. Do not use apparatus as anchor points for cords for other apparatus.

***TECHNOLOGY*** - Galley:

- Map drives for TVFD documentation folder have moved. No issues to report with move.
- Firehouse Passwords will change very soon. Go into the PW Reset and remember the password that you change it to.

***CENTRAL SUPPLY/UNIFORMS*** - Goric: Nothing to report.

***SCBA:*** - Shepard

- Recalibrated fit tester is back. Chico has scheduled FIT testing.
- Next week flow testing will be conducted on Tues/Wed/Thurs. Scott suggested pulling the oldest wire frames packs off the trucks and keeping only the newer of the old packs in service.

***PUBLIC RELATIONS EVENTS*** - Muniz:

- October 7th - Kmart at 10am to 4pm Engine 441 w/ Fire Safety Unit Trailer.
- October 20th - North East School beginning at 9am for two classes. Still need one truck for show and tell and going to need man power to help me with two classes.
- I'm getting emails and phone calls for more visits to schools and daycare's. I'll put those out as I arrange them. If there are any questions, please contact me via phone or email. If you would like to help out as well, I'm always taking helpers.

***OLD BUSINESS:***

- Annual Reports are still needed from Inventory, Training, OEM, Public Relations, Central Supply.
- Diane provided a review of the 5<sup>th</sup> Annual Picnic. 132 members/families attended (compared to last year's 81). This was the largest attendance we've seen to date and a great time had by all. Chief Eppler extended thanks to the committee for organizing the event, cooks, and those who assisted with set up and clean up.

- The Connecticut Firefighters Association presented Merit Awards to Stan Landry, Dave Williams, Rich Harrison, Warren Boulette, and Mike Levasseur for their efforts at the East Street explosion at the Association's Annual Convention on 9/16/17.
- Brick purchase deadline for the first round is today. Installation to begin soon.
- A dedication ceremony for the walkway is tentatively being planned for 10/29/17. Class A uniform is requested. It is hoped to get department photo that day.

***NEW BUSINESS:***

***CORRESPONDENCE:***

***UPCOMING EVENTS:***

- Saturday Oct 14th 2017 7pm to 11pm Rescue Company 441 will be hosting an 80's/90's Dance at TKB Club on 1 Vernon Ave. Light food will be provided. Ticket price is \$15.00 per person and \$25.00 per couple. See attached.
- 10/28/17 Engine 441 Mohegan Sun Bus Trip. Approximately 9 tickets remain for sale. See Attached.

***GOOD & WELFARE:***

- Warren Boulette's mother recently passed away.
- Steve Vincelette was in a car accident. He is home recovering.
- Xian Clere from Fire Police company was recently married.

***ADJOURNMENT:***

Motion was made/seconded (Galley/Westcott) to adjourn the meeting @ 20:00 hrs.

Respectfully submitted,



Diane Carpenter, Secretary